

As a renter of a City of Pflugerville Parks & Recreation Facility, the following are your responsibilities with regard to your reservation at the Lake Pflugerville Pavilion:

1. Maximum capacity for this facility is 125 people.
2. The reservation is from 10 a.m. - 10 p.m. By City Ordinance Park curfew is 10:00 PM and is strictly enforced. **Rental periods include both set up and take down/clean up, and are made for your arrival and departure time. Please plan accordingly.**
3. **Permit holder has exclusive use of the Pavilion seated area.** Lake Pflugerville Park is a public park. Permit holder may use the playscape, trails, lake or any grounds surrounding the park, but please note that they are not part of the reservation and must remain open to the public. No Organization shall have the exclusive use of the Park nor may it ban the use of the Park by any other person. The Parks & Recreation Department is only assuring the private use of the Pavilion seating area in your reservation.
4. The restrooms and water fountains, although located within the pavilion area, are to remain open to the public at all times. The renters are prohibited from restricting access to any portion of the pavilion outside of the seated covered area.
5. The swim beach at Lake Pflugerville is swim at your own risk; there are NO lifeguards on duty. It is also public property and is not for exclusive use of permit holder. Permit holder is responsible for all parties at their event.
6. **Parking your vehicles or other vehicles in your party is NOT permitted anywhere other than the parking lot of Lake Pflugerville Park.** Parking is **NOT** permitted at the pavilion or on park grounds. The permit holder is responsible for all vehicles present and failure to comply with these parking regulations could result in being towed and/or hinder future reservations with the Parks & Recreation Department (PARC).
7. All music played is REQUIRED to abide by the current City Noise Ordinance. Noise is limited to 70 decibels during the day and 65 decibels at night in residential areas. Daytime hours are Sunday - Thursday from 7 a.m. to 10 p.m. and Friday and Saturday from 7 a.m. to midnight.
8. Bounce Houses are permitted. Liability insurance from the Renter or Home Owner's insurance, if the Bounce House is owned by renter, MUST be submitted to the PARC office up to 5 days prior to the scheduled event.
9. Fireworks, candles, space heaters and ground fire pits are not permitted at any time.
10. The Permit holder is prohibited to nail, adhere, staple, tack or otherwise physically attach materials to any part of the pavilion. The Permit holder assumes full responsibility for any damage to the facility and adjacent grounds.
11. Glass is prohibited in any Pflugerville Parks. Alcohol is permitted in city parks, but NO glass containers of any kind. The permit holder is responsible for all persons present at their event.
12. There are charcoal grills located near the facilities and picnic areas that are available for the renter to use as long there is not an **active Burn Ban in Travis County**. Permit holders can bring their own gas grills for use outside the facility in grassy or gravel areas ONLY. After use, coals shall be thoroughly extinguished with water, cooled and disposed of in a trash receptacle.
13. The Permit holder is responsible for making sure all areas used are left clean, trash and other refuse MUST be put in the dumpster. As part of your clean-up, all ropes, ribbons, balloons, signs, etc., used at the Pavilion area MUST be removed.
14. Smoking is only allowed in designated smoking areas and not inside any of the rental facilities including but not limited to the barn or clubhouse.
15. Pets brought to your event must be on a leash per City Ordinance.
16. Petting Zoos are NOT allowed.